



# NEW CONSTRUCTION WHOLE BUILDING TRACK PROJECT INFORMATION FORM

OFFICE USE ONLY  
PROJECT ID:

**THIS INCENTIVE APPLICATION FORM IS VALID FROM JANUARY 1, 2010 TO JUNE 30, 2010. INCOMPLETE APPLICATIONS WILL BE RETURNED.**  
Focus incentives are subject to change. Please visit [focusonenergy.com/incentives/business](http://focusonenergy.com/incentives/business) to ensure you are using the most current form.

## SECTION 1: CUSTOMER (BUILDING OWNER) LEGAL INFORMATION (as shown on your income tax return)

Company Legal Name		Tax Identification Number—complete only one (must be 9 digits) FEIN #: _____ - _____ OR SS #: _____ - _____ - _____	
Mailing Address		City	State
			ZIP Code
Business Classification of Customer (Check ONE): <input type="checkbox"/> Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Sole Proprietor/Individual <input type="checkbox"/> LLC <input type="checkbox"/> Other: _____			

## SECTION 2: PROJECT INFORMATION

Project Name		Project Contact Name/Title	
Project Street Address (physical location)		Project Contact Telephone	
City	State <b>WI</b>	ZIP Code	Project Contact Email

What is the predominant use of the building space where equipment was installed or service was performed? (Check ONE)

- |                                       |  |                                       |  |   |
|---------------------------------------|--|---------------------------------------|--|---|
| <input type="checkbox"/> Office       | <input type="checkbox"/> Lodging   | <input type="checkbox"/> Health Care  | <input type="checkbox"/> School (K-12)       | <input type="checkbox"/> Place of Worship w/ School |
| <input type="checkbox"/> Retail       | <input type="checkbox"/> Theater, Arena or Convention Assembly                 | <input type="checkbox"/> Agricultural | <input type="checkbox"/> College (secondary) | (Specify Grades: _____)                             |
| <input type="checkbox"/> Food Sales   | <input type="checkbox"/> Laundromat, Fitness, Entertainment or Public Services | <input type="checkbox"/> Industrial   | <input type="checkbox"/> Dormitory           | <input type="checkbox"/> Other (Specify: _____)     |
| <input type="checkbox"/> Food Service |  | <input type="checkbox"/> Warehouse    | <input type="checkbox"/> Place of Worship    |   |

Project Type:  New Facility  Addition to Existing Facility  Major Renovation (gut/rehab, change in use)

Description of Project (Additional details on building type, # of floors, etc.)

Size (square feet)	Estimated Project Budget (if available)	LEED™ Certification Planned? <input type="checkbox"/> Yes (level: _____) <input type="checkbox"/> No <input type="checkbox"/> Undecided
		ENERGY STAR for Buildings Planned? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Undecided

Level of Certainty with Project Proceeding: Is financing complete?  Yes  No Has site been purchased?  Yes  No Has design team been hired?  Yes  No  
Additional Details:

Design Start Date	Estimated Bid Release Date	Estimated Construction Start Date	Estimated Occupancy Date
Current Project Phase		Electric Provider for New Facility	Natural Gas Provider for New Facility
Hours of Operation (ex.7:00–18:00)	Sunday _____ Monday _____ Tuesday _____ Wednesday _____	Thursday _____ Friday _____ Saturday _____	

Energy Efficiency Goals for the Project

**Building Systems to be Considered:** (willingness to consider energy-saving alternatives)

	Yes	Somewhat	No		Yes	Somewhat	No
Orientation / Building Layout	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	HVAC	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Glazing Type and Window Layout	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Plumbing	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Building Envelope	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Building Controls	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Lighting Design	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	On-site Renewable Energy	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Daylighting	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Other items being considered: _____			

Program Assistance Desired:  Energy Efficiency Ideas and Analysis  Building Energy Simulation  Financial Incentives  Willing to be a Case study

## SECTION 3: CUSTOMER (BUILDING OWNER) SIGNATURE

I certify that all information provided within this application is correct to the best of my knowledge.

Customer Signature	Customer Name (Print)	Date
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**FORM SUBMITTAL: Return signed, completed form to:**

**Mail:** Focus on Energy, Business Programs Incentives, 431 Charmany Drive, Madison, WI 53719  
**Email:** Applications can be scanned and emailed to [BPforms@weccusa.org](mailto:BPforms@weccusa.org) **FAX:** 608.237.2147

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**UTILITY ELIGIBILITY**

Incentives for specific technologies are offered by Focus on Energy to business customers including commercial, industrial, state, federal and local governments, agricultural, and schools/institutions with locations in Wisconsin. Customers of a participating electric provider are eligible for electric technology incentives only. Customers of natural gas providers are eligible for gas savings technology incentives only. Customers who have both a participating electric provider and a participating natural gas provider could qualify for all incentives. To determine eligibility, visit the Focus on Energy Web site at [focusonenergy.com/utilities](http://focusonenergy.com/utilities).

Focus on Energy works with eligible Wisconsin residents and businesses to install cost effective energy efficiency and renewable energy projects. Focus information, resources and financial incentives help to implement projects that otherwise would not get completed, or to complete projects sooner than scheduled. Its efforts help Wisconsin residents and businesses manage rising energy costs, promote in-state economic development, protect our environment and control the state's growing demand for electricity and natural gas.

**TERMS & CONDITIONS**

1. Disclaimers: Focus on Energy:
  - a. Does not endorse any particular market provider, manufacturer, product, labor or system design by offering these programs;
  - b. Will not be responsible for any tax liability imposed on the customer as a result of the payment of incentives;
  - c. Does not expressly or implicitly warrant the performance of installed equipment or contractor's quality of work (contact your contractor for detailed warranties);
  - d. Is not responsible for the proper disposal/recycling of any waste generated as a result of this project; and,
  - e. Is not liable for any damage caused by the installation of the equipment or for any damage caused by the malfunction of the installed equipment.
2. Focus on Energy reserves the right to publicize your participation in this program, unless you specifically request otherwise.
3. Customers or allies may not use the Focus on Energy name or logo in any marketing, advertising or promotional material without prior written permission.
4. Focus on Energy reserves the right to change or discontinue this program at any time. The acceptance of program applications is determined solely by Focus on Energy.
5. All projects are expected to comply with federal, state and local codes.
6. To qualify for the whole building track, projects should be in early to mid-design, greater than 15,000 sq. ft. and be considering energy efficiency improvements that can not be handled by the prescriptive new construction incentive form.
7. Equipment/Systems included in whole building track incentives are not eligible for incentives listed on the New Construction Incentive Application.
8. This application is for collecting project information only and does not guarantee or reserve a specific incentive amount for the project. Upon review of the project Focus on Energy and providing eligibility criteria are met, a grant agreement will be issued that details the incentive for the project.

**CONTACT INFORMATION FOR PROJECT TEAM**

Name of Energy Advisor from Focus on Energy involved with project (if any): \_\_\_\_\_

**ARCHITECT OR DESIGN TEAM LEADER**

Company Name	Primary Contact Person	Title	
Street Address	City	State	Zip Code
Phone	Email Address		

**MECHANICAL ENGINEER**

Company Name	Primary Contact Person	Title	
Street Address	City	State	Zip Code
Phone	Email Address		

**ELECTRICAL ENGINEER**

Company Name	Primary Contact Person	Title	
Street Address	City	State	Zip Code
Phone	Email Address		

**GENERAL CONTRACTOR (IF KNOWN)**

Company Name	Primary Contact Person	Title	
Street Address	City	State	Zip Code
Phone	Email Address		

**FORM SUBMITTAL: Return signed, completed form to:**

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