

# **Biomass Combustion Engineering Consultant Questionnaire**

---

## **Introduction**

Focus on Energy maintains a listing of companies offering consulting engineering services for biomass combustion systems in Wisconsin.

The Focus on Energy listing is intended to assist customers in locating firms active in Wisconsin, providing engineering services of a biomass combustion system for non-residential use. Listing does not imply recommendation or endorsement by the Focus on Energy program.

In order to ensure that all listed firms meet the same criteria, the Focus on Energy Program requests that a questionnaire be filled out and returned. ***Firms that do not have an existing track record of participation in installations in Wisconsin or the Midwest, have a majority of unfavorable customer references and/or do not provide warranties will not be listed.*** Other information requested may be noted as description on the Focus on Energy listing. You will be informed on whether your firm will be listed.

-----

## **Instructions:**

Please fill out the following questionnaire.

- Fill out the full questionnaire if your firm provides full service consulting engineering, including feasibility studies, design, preparation of construction plans, permitting assistance, procurement, start-up assistance and training.
  - If your firm provides partial or supporting services, fill out the questionnaire and provide explanatory comments as necessary.
- 

**Business Name:**

**Contact Person for Listing:**

**Address:**

**Phone:**

**Email:**

**Website:**

**Fax:**

# **Biomass Combustion Engineering Consultant Questionnaire**

---

## **Engineering Services Questionnaire:**

*If you are not a full service engineering consulting firm for biomass combustion energy projects, please describe your firm's accessory services.*

*Please categorize the services that you offer for biomass combustion projects, e.g. technical or engineering feasibility studies, engineering plans.*

**Which of the following characterize your firm's offerings? Check all that apply.**

design       design-build       other services only (describe)

---

---

**What type(s) of biomass combustion design systems does your firm design?  
Check all that apply.**

pellet       wood chip/residue       other (describe)

---

---

**Are you registered with the Wisconsin Department of Financial Institutions? If not, please provide the state where your business is registered.**

State of Wisconsin       Other state \_\_\_\_\_

No Registration with any state

**Provide at least two or more locations in Wisconsin where you have been involved in a biomass combustion system design for energy production in the past three years (If you have never been involved in an installation in Wisconsin, list nearest locations).**

1.

2.

3.

## **Biomass Combustion Engineering Consultant Questionnaire**

---

**Provide two or more customer references for biomass combustion system projects that produce usable energy, in which you have been involved. Specify the type of energy the project produces (electricity, heat, or combinations of forms).**

Customer 1.             electricity     heat

Customer 2.             electricity     heat

Customer 3.             electricity     heat

**Do you provide customer training to operate and maintain the system? Check all that apply.**

- customer and customer staff training
- maintenance manual, operational documents and written information on all equipment installed
- a maintenance log (paper or electronic)
- we only supply manufacturers documents

Comments: \_\_\_\_\_

**Have you worked directly with local permitting officials and utility representatives when installing similar systems in the past?**

- we have experience assisting customers with all permits and utility interconnection
- we do not provide assistance with permitting or utility interconnection

Comments: \_\_\_\_\_

**Does your firm have business liability insurance?**

- Yes             No

**Does your firm have professional liability (errors and omissions type) insurance?**

- Yes             No

# **Biomass Combustion Engineering Consultant Questionnaire**

---

**Has your firm or any of the firm's owners or officers been involved in any lawsuits in the past five years?**

Yes       No

Comments: \_\_\_\_\_

**Has your firm or any of the firm's owners or officers been in bankruptcy or insolvency proceedings that could have a material adverse impact on projects you design?**

Yes       No

Comments: \_\_\_\_\_

**Do you perform studies for customers?**

technical feasibility       financial feasibility       no study services

**Do you provide grant application services?**

yes       no       limited services

Comments: \_\_\_\_\_

**Is your business territory Wisconsin only, regional-Midwest, national or international?**

Wisconsin only       regional – Midwest       national       international

-----  
**Person Applying on Behalf of Company:** \_\_\_\_\_

**Applicant Signature:** \_\_\_\_\_

**Title or Position at Company:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Please send completed questionnaires to:  
Focus on Energy – Engineering Consultant  
1035 Kepler Drive  
Green Bay, WI 54311  
terry.stebor@aecom.com**