



# SOLAR WATER HEATING SYSTEM CASH-BACK REWARD PRE-APPROVAL APPLICATION FOR HOMES, CONDOS, AND APARTMENTS

Projects of 5,000 therms or less. Valid through June 30, 2010

Initial Application     Updated Application

## STEPS TO APPLY FOR A CASH-BACK REWARD

1. Focus on Energy strongly recommends that you arrange for a Solar Hot-Water Site Assessment to help determine if a solar hot-water system is suitable for your location ([focusonenergy.com/siteassessments](http://focusonenergy.com/siteassessments)).
2. Focus recommends obtaining at least three bids for your solar hot-water system from eligible installation contractors listed on the [Focus on Energy Full Service Solar Hot-Water System Installation Firms](#) list ([focusonenergy.com/fullserviceinstallers](http://focusonenergy.com/fullserviceinstallers)).
3. Make sure your installation contractor designs the system according to the system requirements specified in this application.
4. Complete and e-mail or mail a signed copy of this application, along with a copy of the bid from the installation contractor to the address at the bottom of the page. Also include equipment specifications, a system diagram, and warranty information for condo and apartment systems. Incomplete applications will be returned for re-submittal.
5. Homeowners, condos, and apartments that target the efficiency of their buildings prior to the installation of a solar water-heating system may be eligible for an enhanced Efficiency First Reward. See DETERMINING THE CASH-BACK REWARD LEVEL for details.
- 6. Do not purchase, order or install any equipment until you have been notified that your application has been approved! Installation prior to Focus on Energy approval may render your project ineligible for funding.**
7. Within 30 days of receiving a completed application, Focus on Energy will notify you if your application has been approved. You will also receive a Notice of Installation that you will need to complete and return after your system has been installed.
8. If your system's expected energy savings changes by more than 20 percent after your Cash-Back Reward is approved, please update the information on the system using a new Cash-Back Reward application and mail it to the address listed below. If the updated Cash-Back Reward application is not approved by Focus on Energy, additional funds may not be awarded.
9. Install the system and ensure installation meets all applicable local, state and national codes and has the appropriate permits. You have one year to install the system and submit the completed Notice of Installation.
10. To receive the Cash-Back Reward payment, mail the Notice of Installation to the address at the bottom of this page within 60 days of the system completion date. The Reward payment may be made payable to either the system owner or the installer. If it is made payable to the installer, the system owner must be credited the amount of the Reward by the installer, and that credit must be clearly labeled as the Focus on Energy Reward on the invoice(s) that is submitted to Focus with the Notice of Installation.

## APPLICANT INFORMATION Complete all appropriate fields. Please print.

Homeowner or Contact Name		System will be installed at: <input type="checkbox"/> Single Family Home <input type="checkbox"/> Apartment/Condo (1-3 units) <input type="checkbox"/> Apartment/Condo (4+ units)		
Company/Organization (if applicable):	Business Type (if applicable): <input type="checkbox"/> For Profit <input type="checkbox"/> Not for Profit	Federal I.D. NO. (if applicable) _____		
Business Classification (if applicable): <input type="checkbox"/> LLC <input type="checkbox"/> Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Individual/Sole proprietor <input type="checkbox"/> 501(c)3 <input type="checkbox"/> Other:				
Mailing Address		City	State	ZIP
Installation address (no PO Boxes)		City	State	ZIP
Home Phone	Work Phone	E-mail		
Building Type <input type="checkbox"/> New Construction <input type="checkbox"/> Existing Building				
If Single-Family Home or Apartment/Condo (1-3 units) Number of People in Household: _____    Number of Bedrooms: _____				
If Condo or Apartment (4+ units. Attach hot water load calculations if known.) Number of Units: _____    Bedrooms/unit: _____    Rate of Occupancy: _____%    Desired Service Water Temperature: _____°F				
If Condo or Apartment Pool (4+ units) Pool Area: _____ sq. ft.    Hours/Day Cover is used: _____    Makeup Water Ratio: _____%    Desired Pool Temperature: _____°F				
Water Heating Fuel Supplier at Installation Address		Electric Provider at the Installation Address		
Current water heating fuel type <input type="checkbox"/> Natural gas <input type="checkbox"/> Propane (LP) <input type="checkbox"/> Oil <input type="checkbox"/> Electric <input type="checkbox"/> Other:		Current space heating fuel type <input type="checkbox"/> Natural gas <input type="checkbox"/> Propane (LP) <input type="checkbox"/> Oil <input type="checkbox"/> Electric <input type="checkbox"/> Other:		

### E-mail or mail the completed Cash-Back Reward application to:

[renewableapplications@focusonenergy.com](mailto:renewableapplications@focusonenergy.com)

Focus on Energy, Attn: Renewable Energy Cash-Back Rewards, 431 Charmany Drive, Madison, WI 53719.

Questions regarding this application should be directed to Focus on Energy at 800.762.7077.



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**INSTALLATION CONTRACTOR INFORMATION**

Company Installing the System		Lead Installer's Name	
Mailing Address	City	State	ZIP
Phone	Email	Federal I.D. NO. (only if receiving payment)	
Business Type (only if receiving payment): <input type="checkbox"/> LLC <input type="checkbox"/> Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Individual/Sole proprietor <input type="checkbox"/> Other:			

**PAYMENT INFORMATION**

This system will qualify for: <input type="checkbox"/> Standard Reward <input type="checkbox"/> Enhanced Efficiency First Reward	Make Focus Cash-Back Reward Payment to: <input type="checkbox"/> Homeowner <input type="checkbox"/> Company/Organization <input type="checkbox"/> Installation Contractor (as listed above)
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**SYSTEM DETAILS** All fields must be completed. Attach itemized bid for all projects. Also attach equipment specifications, a system diagram, and warranty information for condo and apartment systems.

<input type="checkbox"/> New System <input type="checkbox"/> Repair	Estimated Installation/Repair Date	% Shading (attach shading diagram if >1%):	
System Type <input type="checkbox"/> Pressurized <input type="checkbox"/> Drainback	System Usage (check all that apply) <input type="checkbox"/> Domestic Hot Water <input type="checkbox"/> Space Heating <input type="checkbox"/> Year-Round Pool Heating <input type="checkbox"/> Seasonal Pool Heating	Racking Type <input type="checkbox"/> Roof Mount <input type="checkbox"/> Ground Mount	
Collector Manufacturer	Collector Model	Collector Type <input type="checkbox"/> Flat Plate <input type="checkbox"/> Evacuated Tube	
Number of Collectors	Collector Compass Direction (in degrees)	Collector Tilt Angle (in degrees from horizontal)	
Solar Storage Tank Manufacturer(s)	Solar Storage Tank Model(s)	Total Volume of Solar Storage Tank(s) (gallons)	
Back-up Water Heater(s) <input type="checkbox"/> Existing <input type="checkbox"/> Replacement or New Construction	Back-up Water Heater Manufacturer(s) & Model(s)	Total Volume of Back-up Water Heater(s) (gallons)	
Total System Head (ft):			
<b>PUMP #1</b>	Manufacturer	Model Number	Wattage <input type="checkbox"/> AC <input type="checkbox"/> DC
<b>PUMP #2</b> (if applicable)	Manufacturer	Model Number	Wattage <input type="checkbox"/> AC <input type="checkbox"/> DC
<b>PUMP #3</b> (if applicable)	Manufacturer	Model Number	Wattage <input type="checkbox"/> AC <input type="checkbox"/> DC
<b>CONTROLLER</b>	Manufacturer	Model Number	Wattage <input type="checkbox"/> AC <input type="checkbox"/> DC

**SYSTEM COST** Labor and equipment costs of other items (back-up water heater, softener, etc.) may not be included.

Equipment Cost	Labor Cost	Total System Cost (including tax)
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**TO BE COMPLETED BY FOCUS ON ENERGY STAFF ONLY** Project Information

Project Number	Application Received By	Date Received
Reviewed By	<input type="checkbox"/> Approved <input type="checkbox"/> Denied	Date Approved/Denied
Estimated Energy Production	Parasitic Losses	Peak kW
Standard Reward	Efficiency First Reward	<input type="checkbox"/> BNCH <input type="checkbox"/> HPES <input type="checkbox"/> WESH <input type="checkbox"/> ACES <input type="checkbox"/> LEED <input type="checkbox"/> Standard

**DETERMINING THE CASH-BACK REWARD**

All of the information requested on the incentive application must be completed. Focus on Energy inputs your system details into RETScreen software (available online) to determine a domestic hot water and/or multi-family pool heating savings estimate of the solar hot water system. If the system is displacing natural gas, RETScreen's savings estimate is divided by 0.8 to calculate the total energy displaced by your system. If the system is displacing electricity, RETScreen's savings estimate is the total energy displaced by your system. The RETScreen savings estimate is also reduced by the weighted effect of any shading resulting in an adjusted annual estimate of thermal energy displaced. Savings from space heating are not considered.

**New Systems**

Focus on Energy uses the following table to determine the "Reward Factor" for new systems. The appropriate Reward Factor is multiplied by your system's adjusted annual estimate of thermal energy displaced to determine your Cash-Back Reward. Focus on Energy offers enhanced Efficiency First Rewards to individuals and organizations who target the energy efficiency of their home, condo or apartment prior to the installation of a solar water heating system. To determine if your system will qualify for the Efficiency First Rewards please complete either the SOLAR WATER HEATING EFFICIENCY FIRST REWARD WORKSHEET FOR HOMEOWNERS (page 5) or the SOLAR WATER HEATING EFFICIENCY FIRST REWARD WORKSHEET FOR APARTMENTS AND CONDOS (page 6). The Cash-Back Reward for solar hot water systems can not exceed the Maximum Cost Share or Maximum Cash-Back Reward. Focus on Energy will not cost share any system-owner labor costs unless the installation contractor can document payment to the system-owner for the provided services.

SYSTEM FOR	ANNUAL ENERGY DISPLACED	STANDARD REWARD		EFFICIENCY FIRST REWARD		MAXIMUM COST SHARE
		STANDARD REWARD FACTOR	MAXIMUM STANDARD CASH-BACK REWARD	EFFICIENCY FIRST REWARD FACTOR	MAXIMUM EFFICIENCY FIRST CASH-BACK REWARD	
Homeowner or For Profit Customer	≤ 250 Therms	\$18 per therm/yr	\$2,500	\$20 per therm/yr	\$2,750	25%
Homeowner or For Profit Customer	>250 – ≤ 2,500 Therms	\$9 per therm/yr	\$22,500	\$10 per therm/yr	\$25,000	25%
Homeowner or For Profit Customer	>2,500 – ≤ 5,000 Therms	\$7.20 per therm/yr	\$36,000	\$8 per therm/yr	\$40,000	25%
Nonprofit Customer	≤ 250 Therms	\$22.50 per therm/yr	\$3,000	\$25 per therm/yr	\$3,300	35%
Nonprofit Customer	>250 – ≤ 2,500 Therms	\$13.50 per therm/yr	\$27,000	\$15 per therm/yr	\$30,000	35%
Nonprofit Customer	>2,500 – ≤ 5,000 Therms	\$11.70 per therm/yr	\$43,200	\$13 per therm/yr	\$48,000	35%

\* Nonprofit groups must file a federal IRS form 990 or equivalent.

**Repairs**

The Cash-Back Reward for repairs on existing solar water heating systems is 50% of the repair costs, up to a maximum cash incentive of \$1,500. Systems previously funded by Focus on Energy are not eligible for repair rewards.

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**SYSTEM REQUIREMENTS**

- 1. Professional Installation:** System must be installed to meet System Requirements by a contractor on the Focus on Energy Full Service Solar Hot Water System Installation Firms list ([focusonenergy.com/fullserviceinstallers](http://focusonenergy.com/fullserviceinstallers)) or by an individual who has met the education and training criteria of the Solar Hot Water Full Service Installer Policy ([focusonenergy.com/REinstaller](http://focusonenergy.com/REinstaller)). Deviations from the System Requirements must be submitted in writing by the Full Service Installer with this application. Product literature, system description and maintenance instructions must be provided to the customer upon commissioning.
- 2. Wisconsin Administrative Code:** All systems installed must meet the requirements spelled out by the Wisconsin Department of Commerce for building, plumbing, heating and/or electrical code as it pertains to this solar hot-water system, as well as conform to any local requirements. System owners and installers must adhere to state code and permit requirements by the local jurisdiction. System Requirements listed in this document are either above code requirements or are listed for clarification purposes. If state code requirements are more stringent than the Focus on Energy program requirements, then the code shall take precedence.
- 3. System:** Unless for heating a multi-family pool, the system shall be plumbed to provide domestic hot water as its primary function, and it must be a pressurized antifreeze system, a drainback system utilizing antifreeze, or a seasonal, multi-family pool drainback system without antifreeze. A multi-family pool is defined as non-single-family (1-3 unit) property. System must be labeled detailing the solar fluid used in the system, including manufacturer, percentage glycol concentration, toxicity & fill date. All system components must be new.
- 4. Collectors:** Collectors must be rated by the Solar Rating and Certification Corporation (SRCC). Collectors must have a five year warranty. Unless for seasonal, multifamily pool heating, flat plate collectors must have a tempered glass glazing.
- 5. Plumbing:**
  - a. Pressurized Systems:** Solar system piping shall be in accordance with s. Comm 71 and its references to s. Comm 82. All piping between the collectors and the heat exchanger must be copper, stainless steel or black iron and insulated with insulation rated to withstand over 250 degrees Fahrenheit. The balance of system piping may be either copper, stainless steel, black iron or cross-linked polyethylene (Pex) (rated to at least 200 degrees F at 100 pounds per square inch) with insulation rated to withstand 180 degrees F (insulation rated over 200 degrees F is needed for applications sized with space heating, and Pex is not recommended). Exterior insulation must be covered with jacketing capable of withstanding moisture, ultraviolet radiation, and environmental exposure. All fittings, valves and gauges must be copper, bronze, stainless steel, black iron or brass. The solar loop must be fitted with the following components: check valve, pressure relief valve, expansion tank and pressure gauge. The solar fluid must be non-toxic, provide a minimum temperature rating of 320 degrees F, and provide "no slush" or "freeze" conditions to -28 degrees F.
  - b. Drainback Systems:** Solar system piping shall be in accordance with s. Comm 71 and its references to s. Comm 82. All non-vertical piping must be copper with insulation rated to withstand over 180 degrees F. Vertical piping may be either copper, stainless steel or cross-linked polyethylene (Pex) (rated to at least 200 degrees F at 100 pounds per square inch) with insulation rated to withstand 180 degrees F. Exterior insulation must be covered with jacketing capable of withstanding moisture, ultraviolet radiation and environmental exposure. All piping in the system must have at least a ¾ inch inside diameter. Sloped piping must be copper, mounted with at least a ¼ inch drop in slope per foot and supported every 4 feet, unless otherwise specified in a commercial system design. All fittings, valves and gauges must be copper, bronze, stainless steel or brass. The solar fluid must be propylene glycol, provide a minimum temperature rating of 320 degrees F, and provide "no slush" or "freeze" conditions to 9 degrees F. Seasonal, public pool heating systems may be installed with the equipment specified by the manufacturer for temperature and climate anticipated.
- 6. Collector Mounting:** Collectors must be installed as per manufacturer specifications and applicable building codes for the site.
- 7. Balance of System:** A temperature gauge shall be provided to determine the temperature of the upper half of the storage tank. There must be a back-up system for heating water. The domestic hot water piping downstream of a tank-type backup water heater must be fitted with a thermostatic mixing valve (TMV) to limit the maximum temperature of the hot water to a set point of 120 degrees F (adjustable up to 140 degrees F). The TMV may be installed before the feed to a backup water heater without storage (per manufacturer's specifications).
- 8. Performance Testing:** Focus on Energy reserves the right to test most systems prior to Reward payment. Performance testing will be provided at no cost to the customer and will consist of checking those items set out in the System Requirements. If the system does not pass, the customer and installer will be notified immediately of the deficiencies and given 30 days to correct deficiencies (and still be eligible for the Cash-Back Reward). The second performance test will be at the installation contractor's expense. Eligibility for the Reward after 30 days will be at the discretion of Focus on Energy.
- 9. Two-year Installation Warranty.** The system must include at least a two-year installation warranty that covers any defect in the workmanship of the installation at no charge to the owner.
- 10. One-year Equipment Warranty.** All major system components must have at least a one-year warranty.

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## SOLAR WATER HEATING EFFICIENCY FIRST REWARD WORKSHEET FOR HOMEOWNERS

Energy efficiency is the first step all homeowners should take when addressing the electric and/or natural gas consumption in their home. On average, every dollar spent on energy efficiency decreases the cost of the renewable energy system by three to six dollars due to the reduced energy consumption in the home. Focusing on efficiency first is the most prudent decision a homeowner can make from an environmental and financial perspective. Homeowners who target the efficiency of their home prior to installing a solar system will also enjoy enhanced Efficiency First Rewards from Focus on Energy.

Complete the worksheet below to determine if your solar water heating system will qualify for the Efficiency First Reward. To qualify, the site of the solar installation must fully satisfy the requirements of one of the efficiency tracks listed below by the time your system is installed. You may submit this worksheet with the Cash-Back Reward application to be preapproved for the Efficiency First Reward or you may submit it with the Notice of Installation after your system has been installed. Please note that solar systems installed at sites that do not fully satisfy any of the efficiency tracks listed below, at or before the time of installation, will not qualify for the enhanced Efficiency First Reward.

**This solar installation at my home qualifies for the Efficiency First Reward because I have satisfied the efficiency track indicated below:**

- Energy Conservation Track
  - The primary water heating fuel type at my home is natural gas
  - My home's annual natural gas consumption is less than 700 therms per year
    - Please include auditable documentation of your home's natural gas consumption for the most recent 12 months (e.x. gas bills, account summary, etc.)
  - OR-
  - The primary water heating fuel type at my home is electricity
  - My home's annual electric consumption is less than 6,500 kilowatt-hours per year
    - Please include auditable documentation of your home's electric consumption for the most recent 12 months (e.x. electric bills, account summary, etc.)
  
- Wisconsin ENERGY STAR® Home Track
  - My home is a certified Wisconsin ENERGY STAR Home
    - Date certified: \_\_\_/\_\_\_/\_\_\_\_\_
  
- Home Performance with ENERGY STAR Track
  - I have had a Home Performance with ENERGY STAR pre-test done
  - I have implemented at least three eligible efficiency measures<sup>1</sup> as indicated below:
    - Attic Insulation
    - Sidewall Insulation
    - Sill Box Insulation
    - Foundation Insulation
    - Air sealing
    - Heating equipment including boilers or furnaces
    - Hot-water heating equipment
    - Central air conditioner
  - My consultant has completed a post-test inspection to verify that the recommended efficiency measures that were implemented meet or exceed Home Performance specifications.
    - Name of Home Performance consultant: \_\_\_\_\_
    - Date of post-test inspection: \_\_\_/\_\_\_/\_\_\_\_\_
  
- Efficient Equipment Installation Track
  - I have received an incentive from Focus on Energy for installing at least two pieces of energy-efficient equipment indicated below:
    - Heating equipment including boilers or furnaces
      - Date Installed: \_\_\_/\_\_\_/\_\_\_\_\_
    - Hot-water heating equipment
      - Date Installed: \_\_\_/\_\_\_/\_\_\_\_\_
    - Central air conditioner
      - Date Installed: \_\_\_/\_\_\_/\_\_\_\_\_
  - OR -
  - I have received an incentive from Focus on Energy for installing the following piece of energy-efficient equipment indicated below:
    - Ground source (geothermal) heat pump
      - Date Installed: \_\_\_/\_\_\_/\_\_\_\_\_

**I have not satisfied any of the efficiency tracks listed above and understand that this system will not qualify for the enhanced Efficiency First Reward.**

<sup>1</sup>These three measures may include efficiency upgrades that were recommended by your Home Performance Consultant or the installation of efficient equipment for which you received a Focus incentive. If your consultant recommended fewer than three of the measures listed above, all measures, excluding foundation insulation, must be implemented to qualify. If your consultant recommended no efficiency measures in your Home Performance report you automatically qualify.

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## SOLAR WATER HEATING EFFICIENCY FIRST REWARD WORKSHEET FOR APARTMENTS AND CONDOS

Energy efficiency is the first step all apartment and condo<sup>1</sup> owners should take when addressing the electric and/or natural gas consumption in their buildings. On average, every dollar spent on energy efficiency decreases the cost of the renewable energy system by three to six dollars due to the reduced energy consumption in the building. Focusing on efficiency first is the most prudent decision an apartment or condo owner can make from an environmental and financial perspective. Apartment and condo owners who target the efficiency of their buildings prior to installing a solar water heating system will also enjoy enhanced Efficiency First Rewards from Focus on Energy.

Complete the worksheet below to determine if your solar water heating system will qualify for the Efficiency First Reward. To qualify, the site of the solar installation must fully satisfy the requirements of one of the efficiency tracks listed below by the time the system is installed. You may submit this worksheet with the Cash-Back Reward application to be preapproved for the Efficiency First Reward or it may be submitted with the Notice of Installation after your system has been installed. Please note that solar systems installed at sites that do not fully satisfy any of the efficiency tracks listed below, at or before the time of installation, will not qualify for the enhanced Efficiency First Reward.

- This solar installation at my apartment/condo qualifies for the Efficiency First Reward because I have satisfied the efficiency track indicated below:**
- Focus on Energy Track
    - I have received incentives from Focus on Energy for implementing energy-efficiency measures at this apartment/condo that are estimated, by Focus, to save  $\geq 75\%$  as much energy<sup>2</sup> as the solar system is expected to save on an annual basis.
      - Energy advisors are available to assist with these calculations if necessary
  - Leadership in Energy-Efficient Design (LEED) Track
    - The apartment/condo, located at the site of the solar system, has received, or is expected to receive, three Energy and Atmosphere: Optimize Energy Performance points (the two mandatory points plus one additional point) through the LEED version 2 certification program
      - Please provide auditable documentation that details the LEED v2 Energy and Atmosphere points your building has received or is expected to receive
    - OR-
    - The apartment/condo, located at the site of the solar system, has received, or is expected to receive, one Energy and Atmosphere: Optimize Energy Performance point through the LEED version 3 certification program
      - Please provide auditable documentation that details the LEED v3 Energy and Atmosphere points your building has received or is expected to receive
- The apartment/condo has not satisfied any of the tracks listed above and I understand that this system will not qualify for the Efficiency First Reward.**

<sup>1</sup>Focus on Energy's definition of an apartment or condo is a building that includes four or more units that share a common roof-structure. Duplexes, condos, and apartments with three or fewer units sharing a common roof structure should fill out the Efficiency First Reward Worksheet for Homeowners.

<sup>2</sup>Focus on Energy uses the following conversion factors to normalize kWh and therms to British Thermal Units (BTU) when comparing energy savings due to efficiency measures and energy savings due to renewable measures: 1kWh = 10,000 BTU, 1 therm = 100,000 BTU

## FOCUS REWARD TERMS AND CONDITIONS

- 1. Eligibility.** Businesses, organizations, institutions, and federal, state, county, local, or tribal governments and residents with locations in Wisconsin are eligible for Focus on Energy incentives if their renewable energy system will displace electricity and the applicant purchases electricity from an electric provider participating with Focus on Energy, or if their renewable energy system will displace natural gas and the applicant purchases natural gas from a participating natural gas provider. For a list of participating providers visit, [focusonenergy.com/utilities](http://focusonenergy.com/utilities).
- 2. System Location.** The renewable energy system must be installed on a site in Wisconsin whose owner purchases electricity from an electric provider participating with Focus on Energy (if the renewable energy system will offset electricity) or purchases natural gas from a participating natural gas provider (if the renewable energy system will offset natural gas) for that site. Systems saving or displacing other fuels such as coal, LP gas (e.g. propane), or oil are not eligible.
- 3. Approval.** An application for a Cash-Back Reward must be approved by Focus on Energy before any equipment is ordered, purchased or installed. Within 30 days of receiving a completed application, you will be mailed a letter notifying you if your application has been approved. Incomplete applications will be returned for resubmittal. Installation prior to Focus on Energy approval may render your project ineligible for funding.
- 4. System Requirements.** The renewable energy system must be designed and installed to meet the "System Requirements" described in this application. The renewable energy system must comply with all applicable federal, state and local codes governing the installation and operation of renewable energy systems. All system components must be new.
- 5. One-Year Project Deadline.** The renewable energy system must be installed and the Notice of Installation submitted within one year. Projects that take more than six months to complete must submit a progress report after six months noting substantial progress toward installation, including copies of receipts for equipment or a signed installation contract. If the installation does not meet the one year timeline Focus on Energy may terminate your Reward. You will receive a written warning 30 days before your Reward is canceled. Requests for extensions beyond the twelve-month period must be submitted in writing to Focus on Energy at the address noted on the bottom of the page.
- 6. Notice of Installation.** The Cash-Back Reward will be paid after the system has been installed and a complete Notice of Installation has been submitted. The Notice of Installation must be submitted within 60 days of the project completion date. Dated invoices or receipts for all projects must be submitted with the Notice of Installation. Only costs directly linked to the renewable energy system are eligible. The Cash-Back Reward will be paid within 60 days of receipt and acceptance of the completed Notice of Installation.
- 7. Reward Payment Recipient.** The Reward payment may be made payable to either the system owner or the installer. If it is made payable to the installer, the installer must credit the system owner the amount of the Cash-Back Reward, and that credit must be clearly labeled as the Focus on Energy Reward on the invoice(s) that is submitted to Focus with the Notice of Installation. Sample invoices are provided at [focusonenergy.com/sampleinvoice](http://focusonenergy.com/sampleinvoice).

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## FOCUS REWARD TERMS AND CONDITIONS

- 8. System Operation.** The system owner agrees to operate the renewable energy equipment, at the location proposed and as described in the application, for a period of at least three (3) years.
- 9. Additional Terms.** Focus on Energy reserves the right to:
  - a. Withhold payment until any identified problems with the renewable energy system are resolved
  - b. Terminate this Reward in whole or in part due to the recipient's failure to fulfill the terms and conditions in this document, or due to non-appropriation of necessary funds
  - c. Alter or discontinue the Cash-Back Reward program offer at any time without notice
  - d. Make the final determination on whether items meet the standards set forth in the program
  - e. Inspect the system to ensure that it is consistent with all "Terms and Conditions"
  - f. Monitor or evaluate the performance of the system for a period of two (2) years
- 10. Privacy.** Focus on Energy reserves the right to publicize your participation in this program, unless you specifically request otherwise.
- 11. Disclaimer.** Acceptance of this Cash-Back Reward does not constitute the approval, acceptance, warranty, guarantee or endorsement of Focus on Energy or Wisconsin Energy Conservation Corporation.

**Please Note: This completed form must be submitted and approved by Focus on Energy before any equipment is ordered, purchased or installed.**

## HOMEOWNER/CONTACT SIGNATURE

I certify that I have performed or reviewed this application and any accompanying documentation, and the information is reasonable and accurate. I further certify the unit(s) is to be installed at the indicated installation address. I have read the terms and conditions associated with this program.

Homeowner/Contact Signature	Date
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- Periodically, Focus on Energy evaluates program efficacy by monitoring energy use/production prior to and after installation of renewable energy system(s). Your signature provides Focus on Energy approval to obtain energy data directly from your electric and/or natural gas provider(s). If you prefer not to grant Focus on Energy access to your electric/natural gas records, please check the "Opt Out" box.     Opt Out
- Focus on Energy representatives promote the program and renewable energy in Wisconsin through the use of photos, project descriptions and general project locations during public presentations and verbal or written conversations with interested parties. Your signature provides Focus on Energy approval to use photos, provide a general description and reference the general location of your project for the purposes described above. If you prefer not to grant Focus on Energy the right to use your project information as described above without first obtaining your consent, please check the "Consent Required" box.     Consent Required

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