



# Building Performance Consultant Professional Code of Ethics

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## Code of Ethics

A consultant must faithfully and impartially perform work with fidelity to their clients, employer, and the public. He or she will be seriously concerned with the standing of their profession in the public's eye and will not only strive to live and work according to a high standard of behavior, but in addition, will avoid association with persons or enterprises of questionable character. In other words, a professional consultant will not only be concerned with misconduct but with the very appearance of misconduct or impropriety. Further, he or she will be actively interested in the welfare of the public and will always be ready to apply knowledge for the benefit of mankind.

1. A consultant must not place monetary values above other values. Although it may seem difficult to apply this to specific cases, it simply means the consultant should never recommend to a client or other party a course of action based on the amount of money the consultant will thereby receive.
2. In the course of work, a consultant may very well acquire knowledge that could be detrimental to a client if it were revealed to others. In such cases, the responsibility to a client goes beyond the immediate job and the consultant must not reveal private information concerning the client's business without the client's permission.
3. In the concern for the reputation of the profession, the consultant must refrain from speaking badly of another consultants or in a manner that will lower the profession or service in the eyes of the public. This does not mean there is not a time and place for the honest appraisal of another consultants. A consultant is far better able to judge the work of a fellow consultant than is anyone else.
4. In a consultant's further concern for the standing of the profession, he or she must not become professionally associated with others who do not conform to the standards of ethical practice discussed in this section. Furthermore, he or she will not become involved in any partnership, corporation, or other business group that is engaged in unethical behavior. The consultant must accept full responsibility for their work.
5. A consultant will not be too proud to admit the need for outside advice in order to solve a particular problem.
6. A consultant will admit and accept responsibility for their mistakes.
7. When on a job, a professional consultant will not do outside work to the detriment of the job or the standing of their profession in the eyes of the public. Further, he or she will not use a job or outside work to compete unfairly with other consultants in private practice.
8. A consultant will not agree to perform free consulting (except for community service) because that takes work away from the profession.
9. A consultant will not advertise in a self-laudatory or blatant manner or in any other way potentially detrimental to the dignity of the profession.
10. The consultant has a duty to increase the effectiveness of the profession by cooperating in the exchange of information and experience with other consultants and contributing to the work of the profession and by doing all that can be done to further the public's knowledge of building science consulting and services.

11. A professional consultant will encourage their associates, employees and/or other consultants to further their education, to attend and participate in professional meetings, and to become certified or registered. He or she will do all that can be done to provide opportunities for the professional development and advancement of associates, employees and/or other consultants with whom they have contact or responsibility
12. A consultant will not review the work of another consultant without the knowledge or the consent of that consultant or unless the work has been terminated and the other consultant has been paid
13. A professional consultant will always be greatly concerned with the safety and welfare of the public, their clients and employees.
14. A professional consultant will always conform with the regulatory laws in their state of employment and the by-laws of their profession.

I have read and understand the above code of ethics. I agree to abide by this code as a condition of providing service and association with the Wisconsin ENERGY STAR Home Program.

Signed:

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Consultant (signature)

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Consultant (printed name)

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Effective Date