

APARTMENT & CONDO SERVICE BUY-DOWN INCENTIVE APPLICATION



focus on energy[™]
The power is within you.

Office Use Only

Project ID: _____

Focus on Energy works with eligible Wisconsin residents and businesses to install cost effective energy efficient and renewable energy technologies. Focus information, resources and financial incentives help to implement projects that otherwise would not get completed, or to complete projects sooner than scheduled. Its efforts help Wisconsin residents and businesses manage rising energy costs, promote in-state economic development, protect our environment and control the state's growing demand for electricity and natural gas.

Section 1: CUSTOMER INFORMATION & WHERE EQUIPMENT WAS INSTALLED

Property Name:	Property Contact Name:	Property Contact: Phone: (____) _____ Fax: (____) _____
Installation Street Address (physical location):	City:	State: Zip:
ENERGY ADVISOR:	Electric Utility Provider (required):	Electric Utility Acct #:
	Natural Gas Utility Provider (required):	Natural Gas Utility Acct #:

Section 2: BUILDING TYPE: 4 units and greater (check all that apply)

Apartment Condominium Mixed use (commercial & residential)

_____ # Units

Please use **ONE** copy of this form per building or an additional spreadsheet that clearly indicates the property name, building, and technology.

Section 3: PAYMENT INFORMATION: (all information is required for payment)

Business Classification (check ONE): Corporation Partnership Sole Proprietorship-Individual LLC

Make Incentive Check Payable to (check ONE): Corporate Name Business Owner's Legal Name (sole proprietor only)
 Ally/Service Provider

Legal Name (as shown on federal tax form): _____ Attn: _____

Mailing Address of Legal Name: _____ City: _____ State: _____ Zip: _____

Federal Tax ID of Payee:
(must be 9 digits-do not list tax exempt number)
Fed ID # _____ - _____ - _____

Social Security number of Business Owner: (Sole proprietor only AND no Federal Tax ID #)
SSN: _____ - _____ - _____

Certification: The following certifications are required in order for this form to substitute for the IRS form W-9:

1. The number shown on this form is the correct taxpayer identification number.
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the IRS that I am subject to backup withholding as a result of a failure to report all interest or dividends or (c) the IRS has notified me that I am no longer subject to backup withholding.
3. I am a U.S. citizen (includes a U.S. resident alien).

Section 4: CUSTOMER SIGNATURE

The undersigned agrees that the stated energy efficient measure(s) was (were) installed at the address listed above as part of the Focus on Energy Program. I have read and agree to the Terms & Conditions listed on the back of this application. To the best of my knowledge, the statements made on this application are correct, and I have submitted the appropriate supporting documentation to receive an incentive.

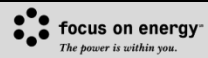
Company Representative (Print): _____ Signature: _____ Date: _____

INSTRUCTIONS FOR COMPLETING THIS FORM

- Purchase and install qualifying technologies and receive an energy efficiency incentive of up to **\$4,000** per project. Incentives exceeding \$4,000 must receive written approval **BEFORE** installation.
- Incomplete applications and/or invoices will significantly delay processing of incentives.
- The specifications for eligible equipment are listed within each technology section on this form. If the technology you are installing is specified differently than how it is listed on this form, please call to verify eligibility. Custom incentives are available for many technologies not listed. Some technologies require additional information that should be filled in under "Required Information" column.
- **The final price paid for new equipment must be greater than the incentive. New equipment purchased for less than the incentive amount will not receive the full incentive amount.**

FORM SUBMITTAL: Return signed, completed form, and ITEMIZED invoice, within 30 days of service, to Focus on Energy, Apartment & Condo Incentives, 431 Charmany Dr. Madison, WI. 53719. Direct inquiries to **800.762.7077** ask for the Apartment & Condo Program. Learn more about additional incentives at focusonenergy.com/multifamilyprograms.

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Property Name _____ Installation Address _____

NATURAL GAS BURNER SERVICE BUY-DOWN

- Contractor is required to fill out all information for reimbursement.
- Minimum burner size of 110,000 BTU/hour.
- Natural gas burner service must include the following tasks to qualify for an incentive.
- Contractor must perform before and after combustion efficiency tests and record results.
- All in-house testing must include printout from combustion analyzer.

Burner 1 Use (circle one): **Space Heating** **Domestic Hot Water** **Both**

Equipment make and model:			
Age		Input size MBh	
Indoor/outdoor reset	Yes No	Staging	Yes No
Are controls functioning?	Yes No	Indoor/outdoor reset ratio*	
Current service date		Date of previous service	
Pre service combustion efficiency		Post service combustion efficiency	
Pre service stack temperature		Post service stack temperature	
Cost of service		Annual hours of operation	

Burner 2 Use (circle one): **Space Heating** **Domestic Hot Water** **Both**

Equipment make and model:			
Age		Input size MBh	
Indoor/outdoor reset	Yes No	Staging	Yes No
Are controls functioning?	Yes No	Indoor/outdoor reset ratio*	
Current service date		Date of previous service	
Pre-service combustion efficiency		Post service combustion efficiency	
Pre-service stack temperature		Post service stack temperature	
Cost of service		Annual hours of operation	

Incentive = Number of burners x \$100 (Not to exceed 50% cost of service) *Focus on Energy recommends a reset ratio of 1:1 or 1:1.5

Please provide a spreadsheet containing the same information for additional burners

INCENTIVE CALCULATIONS

A1. Total number of burners _____ x \$100.00 OR	\$
A2. Total number of burners _____ x \$50.00 (for in-house Tune & Clean)	\$
B. Cost of vendor service \$ _____ x 50% (excluding tax and other services)	\$
TOTAL INCENTIVE REQUESTED (lesser of A1 or B or A2):	\$

STEAM TRAP SERVICE BUY-DOWN

- Vendors must install steam traps to be eligible for Cost of Service.
- Vendor must locate and mark all leaking steam traps with an ID tag and record the location of leaking trap on the leak survey log sheet (see template below and include these fields on your spreadsheet).
- When the leaking trap is replaced, the person performing the repair must mark the item on the leak survey log as repaired.
- The service buy-down grant is only available for the replacement of steam traps that are leaking steam. It is not available for traps that are plugged.

Annual Hours of Operation: _____ **Average Steam System Pressure:** _____

INCENTIVE CALCULATIONS

A. Number of radiator traps _____ x \$25.00	\$
Number of all other traps _____ x \$50.00	\$
Total incentive for traps (radiator + all other)	\$
B. Cost of vendor service \$ _____ x 50% (excluding tax and other services)	\$
TOTAL INCENTIVE REQUESTED (lesser of A or B):	\$

Leak Survey Log Sheet Template: Please provide a spreadsheet containing the following information.

ID Tag #	Description	Location	Fault Condition	Type/Orifice Size	Service Date	Repaired by

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UTILITY ELIGIBILITY

Customers are eligible for electric-saving measures if they purchase electricity from one of the utilities on the participating electric utility list. Customers are eligible for gas-saving measures if they purchase natural gas from one of the utilities on the participating natural gas utility list. Customers who have both a participating electric and a participating gas utility will qualify for all technology incentives. Check the Focus on Energy Web site at: www.focusonenergy.com/multifamilyprograms to verify eligibility.

Electric customers of the following utilities are eligible:

Adams-Columbia Electric Coop	Eagle River Light & Water	New Glarus Light & Water	Scenic Rivers Energy Cooperative
Algoma Utilities	Eau Claire Energy Cooperative	New Holstein Utilities	Shawano Municipal Utilities
Alliant Energy	Elkhorn Light & Water	New Lisbon Muni Light & Water	Shullsburg Electric Utility
Arcadia Electric Utility	Elroy Electric & Water Utility	New London Utilities	Slinger Utilities
Argyle Electric & Water Utility	Evansville Water & Light	New Richmond Utilities	Spooner Municipal Electric Utility
Bangor Municipal Utility	Fennimore Municipal Utility	North Central Power Co. Inc.	Stoughton Utilities
Barron Light & Water	Florence Utilities	Northwestern Wisconsin Electric	Stratford Water & Electric Depart.
Belmont Municipal Light & Water	Gresham Water & Electric Pl.	Oakdale Electric Coop	Sturgeon Bay Utilities
Benton Electric & Water Utility	Hartford Electric	Oconomowoc Utilities	Sun Prairie Water & Light
Black River Falls Municipal Util.	Hustisford Utilities	Oconto Electric Cooperative	Superior Water, Light & Power
Bloomer Electric & Water Utility	Jefferson Utilities	Oconto Falls Municipal Utilities	Two Rivers Water & Light
Boscobel Utilities	Juneau Utilities	Pardeeville Public Utilities	Vernon Electric Coop
Brodhead Water & Light	Kaukauna Utilities	Pierce Pepin Coop Services	Viola Municipal Electric Utility
Cadott Light & Water Department	Kiel Utilities	Pioneer Power & Light Co.	Waterloo Utilities
Cashton Light & Water	La Farge Municipal Utilities	Plymouth Utilities	Wausaukee Utilities
Cedarburg Light & Water	Lake Mills Light & Water	Prairie du Sac Utilities	Waupun Utilities
Centuria Municipal Electric Utility	Lodi Utilities	Price Electric Cooperative	We Energies
Clark Electric Cooperative	Madison Gas & Electric	Princeton Light & Water Dept	Westby Utilities
Clintonville Utilities	Manitowoc Public Utilities	Reedsburg Utility Commission	Westfield Electric Company
Columbus Water & Light	Marshfield Utilities	Rice Lake Utilities	Whitehall Electric Utility
Consolidated Water Power Co.	Mazomanie Electric Utility	Richland Center City Utilities of	Wisconsin Dells Water & Light Utility
Cornell Municipal Light Depart.	Medford Electric Utility	Richland Electric Cooperative	Wisconsin Public Service Corp.
Cuba City Light & Water	Menasha Utilities	River Falls Municipal Utilities	Wisconsin Rapids Water Works & Light
Cumberland Municipal Utility	Mount Horeb Utilities	Rock Energy Cooperative	Wonewoc Water & Light Department
Dahlberg Light & Power Co.	Muscoda Utilities	Sauk City Utilities	Xcel Energy

Natural Gas customers of the following utilities are eligible:

Alliant Energy	Midwest Natural Gas, Inc.	Superior Water, Light & Power	Wisconsin Public Service
City Gas Company	St Croix Valley Natural Gas	We Energies	Xcel Energy
Madison Gas & Electric			

TERMS & CONDITIONS:

- Incentive Offer:** This application covers products purchased and installed between January 1, 2009 and March 31, 2010. Forms must be submitted within 30 calendar days of project installation and no later than April 30, 2010. Please keep a copy for your records.
- Proof of Purchase and Itemized Invoice:** This application must have complete information and be submitted with an invoice itemizing the **new equipment** purchased. The invoice must indicate date of purchase, the size, type, make, model, serial number, part number and/or equipment manufacturer (OEM) specification sheets.
- Compliance:**
 - ✓ All projects are expected to comply with federal, state and local codes.
 - ✓ All equipment must be new (with the exception of surveys, audits and service buy-downs). Used or rebuilt equipment is not eligible for incentives
 - ✓ Equipment must meet specification requirements and be purchased and operating prior to submitting an incentive application form.
 - ✓ Only one incentive will be granted for each project. Incentives granted to contractors, distributors or other market providers cannot also be claimed by end-use customers. Incentives paid to We Energies customers will be paid directly to the end-use customer when incentives are offered by both Focus on Energy and We Energies.
- Payment:** Once completed paperwork is submitted, incentive payments are usually made within 30 calendar days. Incomplete applications will either delay payments or be denied.
- Inspection:** Program staff may conduct an inspection of the facility to survey the installed projects.
- Publicity:** Focus on Energy reserves the right to publicize your participation in this program, unless you specifically request otherwise.
- Program Discretion:** Incentives are available on a first-come, first-served basis. This offer is subject to change or termination without notice at the discretion of the Focus on Energy Program.
- Focus Logo:** Customers or allies may not use the Focus on Energy name or logo in any marketing, advertising or promotional materials without prior written permission.
- Disclaimers:** Focus on Energy:
 - ✓ does not endorse any particular manufacturer, product, labor or system design by offering these program;
 - ✓ will not be responsible for any tax liability imposed on the customer as a result of the payment of incentives;
 - ✓ does not expressly or implicitly warrant the performance of installed equipment or contractor's quality of work (contact your contractor for detailed warranties);
 - ✓ is not responsible for the proper disposal/recycling of any waste generated as a result of this project; and
 - ✓ is not liable for any damage caused by the installation of the equipment or for any damage caused by the malfunction of the installed equipment.

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