

# RENEWABLE ENERGY SOLAR ELECTRIC (PV) RESERVATION APPLICATION

Complete this application to reserve an incentive for a qualified solar electric (PV) system purchased and installed between January 1, 2018 and December 31, 2018.

Focus on Energy incentives are limited and are subject to change without notice. Incomplete applications will delay processing and prioritization of the reservation funds. Visit [focusonenergy.com/terms](http://focusonenergy.com/terms) for program terms and conditions.

## Step 1: Calculate your incentive

### CONFIRM ELIGIBILITY

- See reverse side for program eligibility requirements.

Estimated System Size (kW): \_\_\_\_\_

Expected System Completion Date: \_\_\_\_\_

Residential: 1–3 unit (owner occupied or rental). Incentive is 12% of installed cost, **not to exceed \$2,000**

Solar Electric System Cost: \$ _____	x 0.12 =	\$ _____ incentive
Example: Solar Electric System Cost: <b>\$13,000</b>	x 0.12 =	<b>\$1,560</b> incentive

Business: Any property outside a 1–3 unit home. Incentive is 12% of installed cost, **not to exceed \$4,000**

Solar Electric System Cost: \$ _____	x 0.12 =	\$ _____ incentive
Example: Solar Electric System Cost: <b>\$40,000</b>	x 0.12 =	<b>\$4,000</b> maximum incentive

## Step 2: Complete your application

Please fill out all fields unless otherwise directed, and make sure to sign your application. Incomplete or missing information will delay processing.

### WHAT YOU'LL NEED:

- A copy of your signed proposal or invoice for installation of a solar electric (PV) system.

## Step 3: Submit paperwork

Submit the application prior to equipment installation along with supporting documentation to Focus on Energy. Please retain a copy for your records.

**Focus on Energy – Renewable Incentives**  
**3113 W. Beltline Highway, Suite 100**  
**Madison, WI 53713**

**Email: [renewables@focusonenergy.com](mailto:renewables@focusonenergy.com)**

**Fax: 888.627.0938**

Questions? Please call: 855.339.8866

## Step 4: Confirm reservation

Focus on Energy will send your reservation approval notification to the email listed on this application within 15 business days. If no email is provided, you will not be notified of your reservation status. A copy of this notice will be sent to your Trade Ally/Contractor as well.

## Step 5: Complete installation and submit incentive application

Complete system installation and submit renewable energy incentive application available on [focusonenergy.com](http://focusonenergy.com) within **90 days of reservation approval**.

## 1 Customer Contact Information

Customer Name: \_\_\_\_\_

Email: \_\_\_\_\_

Phone Number: \_\_\_\_\_

## 2 Installation Address Information

Electric Utility Provider: \_\_\_\_\_

Electric Utility Account Number: \_\_\_\_\_

Installation Address: \_\_\_\_\_

City: \_\_\_\_\_

State: **WI**

ZIP: \_\_\_\_\_

This is a(n):  Existing Home/Business  New Construction

Site Type:  Single Family (1–3 units)  Multifamily (4+ units)  Commercial  
 Agriculture  School/Government  Industrial

## 3 Customer Mailing Address (If different from above)

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_

State: \_\_\_\_\_

ZIP: \_\_\_\_\_

## 4 Customer Legal Information (Non-Residential or Landlord Customers Only)

Company Legal Name: \_\_\_\_\_

Business Classification of Customer: (Required for all businesses.)

LLC  Corporation  Partnership  Sole Proprietorship/Individual  Other

Tax ID Number: (Complete **ONE** only, must be nine digits)

FEIN: \_\_\_\_\_ - \_\_\_\_\_ OR SSN: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

## 5 Trade Ally/Contractor Information

Company Business Name: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email: \_\_\_\_\_

City: \_\_\_\_\_

State: \_\_\_\_\_

ZIP: \_\_\_\_\_

## 6 Signature

I HAVE READ AND UNDERSTAND THE TERMS AND CONDITIONS AVAILABLE AT [FOCUSONENERGY.COM/TERMS](http://focusonenergy.com/terms). I CERTIFY THAT THE INFORMATION I HAVE PROVIDED IS TRUE AND CORRECT IN THIS APPLICATION AND THE PRODUCT(S) AND/OR EQUIPMENT FOR WHICH I AM REQUESTING AN INCENTIVE RESERVATION MEETS THE REQUIREMENTS IN THIS APPLICATION. I UNDERSTAND THAT FOCUS ON ENERGY DOES NOT WARRANT OR GUARANTEE THE DELIVERY OF SERVICES OF MY CHOSEN TRADE ALLY.

Customer Signature: \_\_\_\_\_

Date: \_\_\_\_\_

### How did you hear about this program?

- Community Association/Agency  Contractor/Trade Ally  Direct Mail  
 Friend/Neighbor  Internet  Social Media  Utility Company  
 Other (please describe): \_\_\_\_\_



# Solar Electric (PV) System Requirements

## System-Specific Solar Electric (PV) requirements

- Eligible models must be selected from the qualified product list found at [gosolarcalifornia.ca.gov/equipment/pv\\_modules.php](https://gosolarcalifornia.ca.gov/equipment/pv_modules.php).
- Eligible inverters must be selected from the qualified product list found at [gosolarcalifornia.ca.gov/equipment/inverters.php](https://gosolarcalifornia.ca.gov/equipment/inverters.php).
- System must be installed within 45 degrees of due south.
- System must be installed with a panel tilt between 10–50 degrees.
- System must be installed with 10 percent or less obstacle shading, per an industry accepted tool.
- System must have a minimum of a five-year warranty.
- Incentive cannot exceed cost to customer.
- Both modules (panels) and inverter must be installed to receive an incentive.
- If the project site is serviced by a participating Focus on Energy utility and uses a non-residential rate, the project site does not have to be owned by the applicant. The project/system equipment, however, must be owned by the applicant in order to qualify and confirmation of this ownership should be provided. System ownership must revert to the property owner after a specified period of time, not to exceed 25 years.
- System must be purchased new. Resale equipment, new parts installed in existing equipment, or equipment that is rebuilt, rented, received from insurance claims, received from a warranty, or won as a prize does not qualify.
- Focus on Energy will only pay one incentive for each technology per site per calendar year. Incentives paid on this application cannot be claimed on another Focus on Energy application. Similarly, incentives can only be paid to one person or entity.